



State of Delaware
Department of Natural Resources and Environmental Control
Delaware Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901

ADDENDUM No. FOUR

Project Name: Deerfield Golf Club Roof Replacement
White Clay Creek State Park

Project No.: WCCP-12

Contract No.: 2017-WCCP-100

Date of Issue: May 26, 2017

Notice No. 1: Attach this addendum to the Project Manual for this project. It modifies and becomes part of the Bidding Documents. Work or material not specifically mentioned herein is to be as described in the main body of the specification and as shown on the drawings.

Bids Due: Friday June 2, 2016 at 2:00 PM
Auditorium
DNREC, Division of Parks and Recreation
89 Kings Highway, Dover DE 19901

Addendum Three:

- 1 The electronic file name was incorrect and shall read "170519 WCCSP DeerField Roof Replacement Addendum Three.pdf"

Technical Manual:

- 2 The Bid Form has been revised to include new Unit Price 14, Repair of Existing unadhered or defective EPDM Roof Membrane & Flashing Sheets - Per SF. The Bid Form is included with this Addendum.
- 3 Refer to Specification Section 012100, Allowances: Allowance No. 3 Lump-Sum Allowance: Repair of Existing EPDM Roof Flashing sheets based on 700 SF of unadhered or defective EPDM flashing sheets has been added. This Section is revised and included with this Addendum.
- 4 Refer to Section 011400 Work Restrictions: Work shall not take place on the following days due to events at the Deerfield Gold Club:
 - A. All Fridays.
 - B. Thursday, July 20, 2017.
 - C. Monday, August 14, 2017.
 - D. Thursday, September 14, 2017
 - E. Thursday, September 21, 2017 stop at noon.
 - F. Thursday, October 12, 2017.

- 5 Refer to Specification Section 070150.76 - REHABILITATION OF SINGLE PLY MEMBRANES dated April 5, 2017 3.4 Flashing Repair: Add new paragraph "D" to read "Re-adhere unadhered areas of the existing base flashing around parapets, curbs, walls, and penetrations to the substrate using EPDM bonding adhesive and repair defects and openings in existing base flashings created by this work to leave in a watertight condition.

Drawings:

- 1 Refer to Sheet A-1 dated April 5, 2017, Roof Area G: New PVC Railing System shall be installed along roof perimeter as per Detail 24/A-5 and Specification Section 064350.

Questions and Responses:

- 1 Question: I have been unable to locate a completion date requirement in the bid documents. Could you please let me know when the work is expected to be performed and completed?
Response: There is no date set for completion. The completion date is set using the number of days you state on the bid form and extended out from the day you start on site. This is after the purchase order is issued. Mobilization is customary at the time the purchase order is issued but that is only after shop drawings are processed. We do not want the project's on-site activities disrupted by shop drawing reviews during construction.

Attachments
End Addendum Four

DEERFIELD GOLF CLUB ROOF REPLACEMENT
WHITE CLAY CREEK STATE PARK
507 THOMPSON BRIDGE ROAD, NEWARK, DE 19711
DIVISION OF PARKS AND RECREATION CONTRACT No. 2017-WCCP-100

BID FORM

For Bids Due: June 2, 2017 at 2:00 PM

Dept. of Natural Resources and Environmental Control
Division of Parks and Recreation
Office of Design and Development
89 Kings Highway, Dover DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone Number: () _____ Fax Number: () _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____

(\$)

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BID FORM

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An “ADD” or “DEDUCT” amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 1: Cart Barn Building Roof Replacement

Add/Deduct: _____
(\$ _____)

No. of Days to Complete Alternate 1: _____

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BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

			DEDUCT		ADD
UNIT PRICE No. 1:	Installation of Protection Walkway as Required by Specifications.	\$		\$	
UNIT PRICE No. 2	Installation of Roof Drain Assembly as Required by Specifications.	\$		\$	
UNIT PRICE No. 3	Installation of Roof Drain Piping as Required by Specifications.	\$		\$	
UNIT PRICE No. 4	Replacement of Existing Deteriorated Wood Blocking – 2x4.	\$		\$	
UNIT PRICE No. 5	Replacement of Existing Deteriorated Wood Blocking – 2x6.	\$		\$	
UNIT PRICE No. 6	Replacement of Existing Deteriorated Wood Blocking – 2x8.	\$		\$	
UNIT PRICE No. 7	Replacement of Existing Deteriorated Wood Blocking – 2x10.	\$		\$	
UNIT PRICE No. 8	Replacement of Existing Deteriorated Wood Blocking – 2x12.	\$		\$	
UNIT PRICE No. 9	Replacement of Existing Deteriorated Wood Blocking – 4x4	\$		\$	
UNIT PRICE No. 10	Replacement of Wet Roofing Materials as required by the Specifications.	\$		\$	
UNIT PRICE No. 11	Replacement of Plywood Roof Decking - 1 - 480 SF	\$		\$	

			DEDUCT		ADD
UNIT PRICE No. 12	Replacement of Plywood Roof Decking - Per SF based on 481 SF - 1,920 SF	\$		\$	
UNIT PRICE No. 13	Replacement of Plywood Roof Decking - Per SF based on more than 1,920 SF	\$		\$	
<i>UNIT PRICE No. 14</i>	<i>Repair of Existing unadhered or defective EPDM Roof Membrane & Flashing Sheets - Per SF</i>	\$		\$	

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BID FORM

ALLOWANCES

The following allowances are included in the Base Bid. Allowances conform to applicable project specification section. Refer to the specifications for a complete description of the following Allowances:

ALLOWANCE No. 1 - Lump-Sum Allowance: Remove and discard twelve (12) defective 4'x8' – 5/8" thick plywood sheets and replace with new 4'x8' – 5/8" thick plywood sheets as required by Section 061516 in the specifications.

This allowance includes material cost, receiving, handling, installation and Contractor overhead and profit.

(\$)

ALLOWANCE No. 2 - Lump Sum Allowance: Include, in the Bid, the construction of two dormers that will provide access to the attic and the exterior mechanical pit within the mansard roof area.

This allowance includes material cost, receiving, handling, installation and Contractor overhead and profit.

Eighty-five Thousand Dollars and Zero Cents
(\$85,000.00)

ALLOWANCE No. 3 - Lump-Sum Allowance: Repair of Existing EPDM Roof Flashing sheets based on 700 SF of unadhered or defective EPDM flashing sheets.

This allowance includes material cost, receiving, handling, installation and Contractor overhead and profit.

(\$)

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's/General Partner's /Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____

(Seal)

By: _____
(Authorized Signature)

(Title)

Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit(s) of Employee Drug Testing Program
Bid Security
(Others as Required by Project Manual)

BID FORM

00 41 13 - 6

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BID FORM

SUBCONTRACTOR LSIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

Subcontractor Category	Subcontractor	Address (City & State)	Subcontractors tax payer ID # or Delaware Business license #
1. Carpentry	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
2. Shingle Roofing	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
3. Flat Roofing	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
4. Lightning Protection	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>

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BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Design and Development, Division of Parks and Recreation.

All the terms and conditions of the Deerfield Golf Club Roof Replacement have been thoroughly examined and are understood.

NAME OF BIDDER

AUTHORIZED REPRESENTATIVE
(TYPED):

AUTHORIZED REPRESENTATIVE
(SIGNATURE):

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ of
20_____.

My commission expires _____.

NOTARY PUBLIC _____

THIS PAGE MUST BE SIGNED AND NOTORIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

SECTION 012100 - ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
- B. Selected materials and equipment are specified in the Contract Documents by Allowances. In some cases, these Allowances include installation. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when additional information is available for evaluation. If necessary, additional requirements will be issued by Proposal Request.
- C. Types of allowances include the following:
 - 1. Lump-sum allowances.
 - 2. Unit-cost Allowances.
- D. Related Requirements:
 - 1. Section 012200 "Unit Prices" for procedures for using unit prices.

1.3 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Owner of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.
- B. At Owner's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected in writing by Owner from the designated supplier.

1.4 ACTION SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Change Orders.

1.5 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.

- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.6 COORDINATION

- A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

1.7 LUMP-SUM ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include taxes, freight, and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.
- C. Unused Materials: Return unused materials purchased under an allowance to manufacturer or supplier for credit to Owner, after installation has been completed and accepted.
 - 1. If requested by Architect, retain and prepare unused material for storage by Owner. Deliver unused material to Owner's storage space as directed.

1.8 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, and similar margins.
 - 1. Include installation costs in purchase amount only where indicated as part of the allowance.
 - 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other margins claimed.
 - 3. Submit substantiation of a change in scope of work, if any, claimed in Change Orders related to unit-cost allowances.
 - 4. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.
- B. Submit claims for increased costs because of a change in scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.
 - 1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of work has changed from what could have been foreseen from information in the Contract Documents.

2. No change to Contractor's indirect expense is permitted for selection of higher- or lower-priced materials or systems of the same scope and nature as originally indicated.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

- A. Allowance No. 1 - Lump-Sum Allowance: Remove and discard twelve (12) defective 4'x8' – 5/8" thick plywood sheets and replace with new 4'x8' – 5/8" thick plywood sheets as required by Section 06128 in the specifications.
 1. This allowance includes material cost, receiving, handling, installation and Contractor overhead and profit.
- B. Allowance No. 2 - Lump Sum Allowance: Include, in the Bid, the Lump Sum of \$85,000 for the construction of two dormers that will provide access to the attic and the exterior mechanical pit within the mansard roof area.
 1. This allowance includes material cost, receiving, handling, installation and Contractor overhead and profit.
- C. *Allowance No. 3 - Lump-Sum Allowance: Repair of Existing EPDM Roof Flashing sheets based on 700 SF of unadhered or defective EPDM flashing sheets*
 1. *This allowance includes material cost, receiving, handling, installation and Contractor overhead and profit.*

END OF SECTION 012100